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20 JAN 1958

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT: Office of Security Annual Statistical Report for 1957

1. This memorandum is for information only.
2. This year the format of our annual report is changed with a view toward presenting in a more simple form some of the representative activities of this office which lend themselves particularly to statistical presentation. They are also compared to the statistics for 1956. This, we hope, will afford a brief yet clear exposition of some of the accomplishments and workloads of the Office of Security during 1957 and allow for a direct comparison with our activities in 1956.

3. OVERT AND SEMI COVERT CASES. This type of case consists of regular applicants, consultants, military assignees, Office of Operation contacts, persons concerned with classified procurement contracts, etc.

The total number of cases received for security consideration in the Overt and Semi Covert category was 17,448. This is compared with a total of 12,143 cases received in 1956. Of this 1957 total, 4,009 were T/O Staff Applicant cases as compared with 4,849 Staff Applicant cases received in 1956. The total number of cases including the Staff Applicant cases which required full field investigations was 6,723 compared with 6,952 in 1956.

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Examination of the above figures reveals that there was a large increase in the total number of Overt and Semi Covert cases requiring records checking, appraisal and evaluation for security determinations, and a small decrease in the total number of cases requiring full field investigations.

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4. TIME FACTORS IN PROCESSING OVERT AND SEMI-COVERT CASES. The average number of days which were required to process cases during the year remained the same as those required in 1956, namely,

Investigation	68 Days
Appraisal	19 Days
Total average processing time	87 Days

5. COVERT CASES. This type of case consists of covert security clearances, covert security approvals, operational approvals and proprietary approvals.

The total number of Covert cases received during the year 1957 was 13,372, and the total number processed was 14,585.

It will be noted that more cases were processed than were received during the year. This was due to a decrease in receipts of cases of this type as compared with 1956; thus, we were enabled to reduce the number of such pending cases by maintaining our same level of production. During 1956 we received 15,669 such cases and processed 14,809.



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7. CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES.
A few of the major categories in this activity are listed below for 1957
and 1956 for ready comparison:

	<u>1957</u>	<u>1956</u>
Requests for CIA record checks received from other agencies	30,911	25,720
Security files reviewed in response to other agency requests	1,699	1,628
Employee interviews (Returnees, Resignees, Official Travelers and Special)	7,487	6,985
Employees' transfer and reassignment actions reviewed	6,209	4,459
Requests for liaison contacts with other agencies	7,838	7,904
Employees' requests for approval of outside activities (outside instruction, travel, publications, miscellaneous)	4,645	4,480

Review of the above figures shows that the only significant differences in workloads between the two years were in the large increase of requests for CIA record checks received from other agencies and the large increase in transfers and reassessments requiring security reviews. There was very little change in workloads in the other categories.

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8. **PHYSICAL SECURITY ACTIVITIES.** It is gratifying to note that the total number of security violations decreased from 707 during 1956 to 646 during 1957.

The increased emphasis in counter audio surveillance inspections is reflected by the total of approximately 1,000 rooms inspected during the year, about half of which were outside the United States. This figure is an approximation because statistics were not maintained on a "room" basis during the entire year. Although, it is not a precise figure, it is considered to be reasonably accurate. A comparison with the year 1956 is not possible because statistics by rooms were not kept for that period.

Other miscellaneous physical security activities are tabulated below:

	<u>1957</u>	<u>1956</u>
Physical security surveys	131	262
Safe combinations changed	8,151	5,869
Visitor badges issued	101,053	106,967
Armed escort trips of classified material within the United States	91	113

The large drop in physical security surveys is due to the fact that domestic surveys were curtailed and the emphasis was placed on surveys of foreign stations which took more time to complete. Another factor contributing to this reduction in physical security surveys was the use of personnel from the Physical Survey Branch in connection with security problems concerned with the planning of the new building.

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9. The Safety report for the year will be submitted in April, by which time all data pertaining to it will have been received and compiled into the record.

**Sheffield Edwards
Director of Security**

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